

SAMPLE

**Request for Proposal for Building a modest-sized cement production plant.**

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## References

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# RFP: Request for Proposal for Building a modest-sized cement production plant.

<b>Title:</b>	Request for proposal for Building a modest-sized cement production plant.
<b>Category:</b>	RFP
<b>Institution Name:</b>	Concrete Construction Company Incorporated
<b>Closing Date:</b>	1/28/20 Bids will be accepted until 1:00
<b>Street:</b>	
<b>Address:</b>	
<b>City / Province:</b>	
<b>Postal Code:</b>	
<b>Contact Person:</b>	
<b>Email Address:</b>	
<b>Phone:</b>	
<b>Fax:</b>	
<b>Reference #</b>	RFP-000-001
<b>Keywords:</b>	New building maintenance

### Instructions to bidders:

The contract pricing for the major activities mentioned above to conduct the environmental impact analysis will be on a fixed price. Prices will be based upon the current rates outlined in the general contract book for 2001. This process will give us the assurance of knowing when and what is being completed at any given time. In essence we the management believe the reduced rate can be agreed upon since there will be few contractors bidding on the specific activities described and outlined later in the proposal.

### Introduction:

All bids must be received no later than the 28<sup>th</sup> of January, 2001, 1 p.m. at. Due to circumstances that have not been foreseen by or for Concrete Construction Company Incorporated has made it clear in the contract by receipt and signature below of each individual bidder that no later than 3 weeks before the start of the construction will he accept a bid unless, notified personally that they cannot meet the specified bid submittal date. In turn, he will decide if an extension is warranted for all bidders. If he concludes this as a reasonable request a 10% deduction in total cost will be subtracted off the final payment Concrete Construction Company Incorporated is obligated to pay the contractor of the winning bid.

After all bids have been successfully submitted an estimated date of February 19, 2006, will be the day the owner has proposed to inform the winning firms their contract. This date should be inline with the project's schedule. Also, in order to facilitate the winners there will be a premeeting to discuss the details. Facsimile bid proposals and modifications are only accepted for review and two original copies must be sent to the address above signed individually from all bidders.

The proposed location of the project will be at the corner of 7<sup>th</sup> Avenue and Endzone Drive in the downtown section of the city. Shipments of materials to the site is no room or enough of the construction site. If no room for materials, then a proposed solution would be to use a storage facility. Arrangements to visit the site may be arranged through the owner's secretary.

### **Description of work:**

The following is a list of bidders whom can complete certain requirements/services outside the company and the recommended jobs they would perform.

- Building Design Contractor - design and layout of new facility
- Electrical Contractor - installation of wiring
- Plumbing Contractor - installation of pipes and plumbing material
- Security System Installer - installation of alarms and key code access doors
- United Environmental Industry and EPA - oversee potential problems with water contamination

### **Technical Specifications:**

The technical requirements for the plant in design and production shall come from the following sources.

- American Concrete Institute
- American National Standards Institute
- EPA
- Institute of Electrical and Electronic Engineers
- American Society for Testing and Materials

If any of the contractors bidding are not members of the above requirements they will be automatically removed from the list. All equipment used once a supplier/contractor is chosen will be inspected first by the owners' own inspectors for compliance to the above

societies. Acceptance criteria can vary and therefore the owner himself if warranted will make the final decision.

### **Construction Contracts:**

The Construction Contract pricing approach will be one of fixed prices as mandated by the owner. Refer to the contract will be for the selection of contractors. If while reviewing this material the owner finds necessary information about a certain contractor a surcharge will be placed on them along with losing the contract to the next best qualified contractor. Each contractor is to provide for themselves the necessary equipment, temporary office space (if required), temporary electrical and heating necessities, and construction equipment. Contractors need to provide any access the owners own personnel need in order to do their inspections.

### **Supplier Selection:**

If while the supplier/contractor is doing the work necessary to complete the plant in time falls behind schedule to do no fault of the owner or subordinates the supplier/contractor will deduct the cost incurred per day to the value bill at the end of the contract. Furthermore, if it is found to be fault of the contractor for any cause for delaying the project a 15% charge and paid overtime expenses for ONLY 2 additional people will come from Concrete Construction Company Incorporated at the end of the project. Also, for every day the project is delayed from the supplier they will pay the specified amount of liquidated damages discussed before starting the project. Financial cost along with loss of future sales will be included in the damage section and will be paid for by the supplier and or contractor.

### **Budget Selection Requirements:**

The construction of the plant will not have an established budget for individual material purchases since the owner's this would be a cost for materials and cost. Depending upon the cost (under \$50,000) of the electrical and engineered materials/equipment a budget will be

necessary. On the other hand, a budget for service contract work is necessary to ensure proper tracking of all cost are accounted for to eliminate overruns. (See budget chart below)

Construction Cost Activity	Total Estimated Hours	Estimated Wage Rate	Total Estimated Cost
LABOR COST TOTAL	222	\$19.47 (Average)	\$4322.34 (Average)
Electrical	22	18	407.10
Steel	121	16	1959.56
Concrete	15	25	375.00
Roofing Material	24	\$18.00	\$432.00
Plumbing	40	\$19.48	\$779.20

## List of Suppliers

The contractor's chosen below have been included from personal experience and expertise I will worked for my uncle in his construction business.

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